

# LIMOUSINE CONTRACT



Tel: 800 786 0234  
 Fax: (800) 786-0234  
<http://www.starcitylimo.com>

Please Print and Fax both pages to (800) 786 - 0234

Today's Date	Occasion	Pickup Time	Pickup Date
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First and Last Name	Name Of the Passenger/Group to Pickup
Address	Pickup Information
City State Zip	
Contact Phone Number / FAX	Drop Off Information
Email Address	

**Trip Type:** One Way (  ) Round Trip (  ) As Directed (  ) - Num Of Hrs \_\_\_\_\_

Vehicle Type	Number of Hours	Price Per Hr	Overtime Price	Ref
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**Airport Pickup:**

Airport Name	Airline	Flight Number	Flight Time
Departure City	Passenger Count	Inside Pickup Yes ( <input type="radio"/> ) No ( <input type="radio"/> )	

**Payment:** Cash (  ) Credit Card (  ) Money Order ( )

Credit Card Number	Expiration	Sec. # (last 3 digits from Signature Line)
Cardholder's Name	Billing Address	Town, State, Zip

Special Instructions: \_\_\_\_\_

How did you hear about Us: \_\_\_\_\_



Limousine Price	\$ _____
Extra Charges	\$ _____
20% Gratuity	\$ _____
Service Charge	\$ _____
Fuel Surcharge	\$ _____
Total	\$ _____
Deposit (50% Non-Refundable)	\$ _____
Balance	\$ _____

Signature \_\_\_\_\_

Look below for the Next Page & Signature

# TERMS & CONDITIONS

Star City Limousine will strictly enforce State and Federal Laws and will maintain a zero tolerance compliance policy that no alcoholic beverages can be consumed or used by any person not of legal drinking age. All U.S. law enforcement agencies have absolute power to stop any motor vehicle for administrative searches. If contraband is aboard, even in negligible quantities without the chauffeurs' knowledge, they can seize and forfeit this vehicle to a local government agency. All law enforcement agencies are aggressively enforcing this policy. Therefore no person will bring contraband aboard vehicles that are owned or operated by Star City Limousine. Star City Limousine will not be responsible for injuries that may occur due to horse playing while the vehicle is in motion or at a standstill. The purchaser on the front of this contract is responsible for his or her guests.

## AT THE CHAUFFEUR'S DESCRETION, THE PURCHASER AGREES TO BE FULLY LIABLE FOR ALL CHARGES THAT MAY INCUR.

- (1) \$ 20.00 per broken glassware, \$ 30.00 per damaged CD, \$ 45.00 per damaged DVD
- (2) \$ 600.00 per damaged seat, \$ 200.00 per damaged carpet, \$ 200.00 - \$600.00 per damaged mirror
- (3) \$ 100.00 minimum for extensive cleanup (spills, etc.)
- (4) \$150.00 detailing and wax (due to sickness-exterior)
- (5) \$175.00 shampoo and disinfecting (due to sickness interior)
- (6) \$200.00 minimum for each burn hole, rip or tear to upholstery
- (7) \$150.00 minimum for each act of vandalism
- (8) Triple charge of above listed amounts for all removed / stolen items from vehicle
- (9) Downtime subject to loss of revenue, per each hour lost as stated in contract

Star City Limousine recommends that all and any personal valuables be removed from the vehicle when unattended. We will not be held responsible for any lost, stolen, or damaged articles. Star City Limousine reserves the right to terminate this or any other contract for noncompliance of the above requests, especially if renters do not follow chauffeurs requests in order to obey the rules in this contract. No smoking is allowed in our vehicles. Any deposits (cash, checks or credit card authorization) will be non-refundable for any reason, if any cancellation occurs from renter's side. The open balance is due immediately at the beginning of the agreed job. The renter authorizes the immediate 50% deposit & the final payment, states that she/he is the authorized purchaser for this rental contract, the authorized cardholder for the given credit card, responsible and liable for payment of the total amount, per cash, credit card or money order. No personal or business checks will be accepted. As with all contracts, the rental contract between the mentioned person as renter and Star City Limousine Inc. is made with the information and the terms given to us. All of the given information from the renter is binding and cannot be changed without Star City Limousine's acceptance. If the contract is cancelled after it is signed, Star City Limousine is still authorized to collect the remaining balance in full, if the car was not re-rented again on the cancelled date for the same or higher amount. We will reserve the said date upon the approval of the purchaser's credit card as per telephone conversation. The credit card holder gives authorization to use the credit card information over the phone / fax / internet in combination with a signed contract. It is agreed that it is not necessary to obtain a signed credit card slip, as the reservation is made over the phone / fax / internet. Proof of identity of the purchaser using said credit card must be supported by the signed contract / credit card authorization via fax or in person. At time of pickup we need the credit card, state identification of the purchaser that authorizes the transaction for the signed contract. If the purchaser cannot provide all of the above items at the time of pickup, Star City Limousine will not start the job, as we have no proof of the legal possession of the credit card. Therefore the risk of not getting paid will give us the right to cancel. The purchaser is still fully responsible to pay the total amount as he failed to provide the above requirements.

Star City Limousine cannot guarantee the availability of overtime. It is of particular importance that the purchaser makes allowances for anticipated delays and adheres to the agreed time schedule. In the event that the purchaser wants to change the time of the itinerary, they may do so, only if Star City Limousine can accommodate other clients that booked with Star City Limousine prior to or after the said time. The purchaser further agrees to pay additional charges incurred such as overtime, cellular usage, tolls, parking etc. Overtime for transfer jobs is charged in 15 minute increments, extra stops are charged \$ 15.00. Transfer jobs are priced for immediate pickup/drop-off, no wait time is included, no usage of bar or drinks/food etc. Base price is for simple transportation. The overtime will be billed by ¼ of hourly rate or ¼ of transfer charge. If customer fails to show at designated pick up location and does not inform office and/or driver, the full amount of contracted time will be charged. The purchaser authorizes Star City Limousine to charge any additional charges after they have rendered services to the purchasers' credit card as supplemental charge. A 20% gratuity will be added to your total charge. If cash payment is selected, the payment is due at the beginning of the rental time. Customer agrees to have Star City Limousine get an authorization for the above credit card and amount, for the event stated above.

If any payment due hereunder will be unpaid (10) ten days after the due date, hereon Star City Limousine will have the right to add and collect late charges with interest at maximum rate allowed by law. All such sums are due and owing with any other expenses, (filing fees, court cost, and reasonable attorney fees, etc.). Necessarily injuries by reason of such non-payments, I the credit card holder / purchaser agree to pay Star City Limousine upon signing of this contract. I am satisfied with the terms and conditions above and fully understand and agree. If, for any reasons, I am not fully satisfied with the services I receive, I have 12 hours after the completion of the job to file a complaint in writing. If Star City Limousine does not receive my written complaint in the above stated timeframe, I agree, that there is no valid complaint and I am fully satisfied with the services I received. Filing a written complaint, insures both parties, that it is fully understood what the problem was, and should help Star City Limousine to assist the purchaser in any kind of reimbursement. The purchaser will be contacted within a week of the complaint to settle the matter. I understand that this is a separate case from the main contract and therefore have no dispute in general against Star City Limousine and the payment I authorized. Since Star City Limousine E offers high-tech-equipped vehicles, sometimes heat and excessive use of all power-operated equipment might be subject to temporary failure. This will of course not interfere with the safety of the vehicle itself and therefore will have no effect on continuing or paying of the contracted trip. Star City Limousine guarantees, that all our vehicles are constantly checked to keep the highest possible standards and eliminate such failures as much as possible. Star City Limousine agrees to send the requested vehicle as offered in the contract. We have the right to upgrade the vehicles or switch the vehicles in case of emergency breakdown or if vehicles were in accidents. As stated, this will only happen in emergencies, and to upgrade, never downgrade. If no upgrade is available, Star City Limousine gives the customer the right to downsize the vehicle and receive additional discounts if wanted. No additional charges will occur on customer side if upgrade is made without customer request. If switching occurs in the same category, or upgrades are made, it will not affect the contract and / or payment of contract. Customers therefore accept that replacement limousine may be substituted if contracted limousine becomes unavailable for any reason. If any of our above guarantees or contracted terms cannot be met due to conditions outside of our control, including weather, accidents and any other acts of god, we will use our best efforts to notify the customer of these conditions and resulting delays or changes.

In case of non-payment or any disputes of charges resolved from things like damaged car or overtime, etc, I Agree and fully authorize the charges to be put on my credit card provided above. I understand these terms and conditions and fully agree to them by signing below.

Signature

Full Name - PRINT

Date